

CONSTITUTION of the Southern Conference of Avian Diseases

Preamble

The purpose of the Southern Conference on Avian Diseases, hereinafter referred to as SCAD, is to provide an annual meeting for the exchange of information in the field of avian diseases, and to stimulate scientific research in poultry diseases and encourage veterinary and graduate student training in avian diseases.

SCAD includes the following states: Alabama, Arkansas, Georgia, Louisiana, North Carolina, South Carolina, Texas, Virginia, Florida, Mississippi, Oklahoma, Kentucky, and Tennessee.

ARTICLE I. NAME

The name of this organization shall be the SOUTHERN CONFERENCE OF AVIAN DISEASES.

ARTICLE II. MEMBERSHIP

Membership in SCAD is open to anyone in the above-mentioned states who qualifies as a full (DVM) or associate (no DVM) member of AAAP according to its by-laws. Active membership to AAAP is not a prerequisite requirement for membership to SCAD. Attendance at the annual SCAD meeting, held concurrently with the Southern Poultry Science Society in January of each year at the Georgia World Congress Center in Atlanta, GA as part of the U.S. Poultry & Egg Association's International Poultry Scientific Forum (IPSF), is open to anyone with an interest in avian diseases.

ARTICLE III. OFFICERS

SCAD elects a new President each year from its list of Directors. The organization tries to maintain at least one Director at each of the State Universities with a college of veterinary medicine or an active poultry disease research program in the Southern District. Directors from the poultry industry in the Southern District are also encouraged and desired. Nominations for the next President and new Directors are solicited from the membership and approved by the current directors at the annual business meeting that follows the IPSF conference in January. The Secretary/Treasurer is nominated by the membership and voted into office by the Directors. All offices of SCAD (except that of the President which is for a period of one year) are held for an undefined period of time or until that individual no longer qualifies as a member in the organization or asks to be removed from office. Directors/Officers serve as the voting members of SCAD.

ARTICLE IV. MEETINGS

Section 1. SCAD shall have one regular yearly meeting to carry out its main objectives and regular business, primarily at the IPSF meeting. **Section 2.** Special meetings for special purposes may be called by the Secretary/Treasurer at such times as are thought advisable. These meetings can be in-person or virtual. Such special meetings may transact only such business, as is specified in the call, and special meetings cannot supersede regular meetings.

ARTICLE V. DISPOSITION OF ASSETS

Upon the dissolution of SCAD, the Directors shall, after paying or making provision for the payment of all of the liabilities of SCAD, dispose of all the assets of SCAD, exclusively for the purpose of SCAD, or to such an organization or organizations, organized and operating exclusively for charitable, educational, religious, or scientific purposes, as shall at the time qualify as an exempt organization or organizations under Section 501(c) (3) of the IRS (or the corresponding provisions of any future U.S. Internal Revenue Law) as the Directors shall determine. Preference shall be given to qualified organizations associated with poultry research.

ARTICLE VI. AMENDMENTS

Section 1. Any two or more members of SCAD may initiate a proposed amendment to this Constitution. The proposed amendment must be submitted to the Directors at least 60 days prior to the annual meeting. **Section 2.** The Directors may propose amendments to the Constitution at the regular meeting as outlined in Section 3, as follows. **Section 3.** The members, upon the direction of the Directors, shall submit any proposed amendments at least 60 days before the annual business meeting. Adoption of any proposed amendment shall require a two-thirds majority vote of the Directors/Officers present at a regular meeting.

ARTICLE VII. TAX EXEMPT REQUIREMENTS

Section 1. SCAD is organized exclusively for educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. **Section 2.** No part of the net earnings of SCAD shall ever inure to or for the benefit of or be distributable to its members, officers, or other private persons, except that SCAD shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes for which it was formed. No substantial part of the activities of the association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and SCAD shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, SCAD shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an association contributions to which the deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

BY-LAWS

Article 1. Dues

Currently, no dues are required for membership to the Southern Conference of Avian Diseases.

Article 2. Awards

Awards will be presented for outstanding presentation of research by a student at the annual meeting. The total number of awards shall be based on the number and quality of abstracts in the competition based on the average judging scores recorded for each student. To be eligible to participate in the awards competition, students must register for the competition at the time abstracts are submitted.

Article 3. Duties of Officers

Section 1. President.

The President will have the following duties:

1. Adjourn the annual business meeting after successful election to office.
2. Provide signed letterhead for the purposes of soliciting donations or funding for SCAD and the IPSF meeting.
3. Serve as moderator at the first platform/oral presentation session at the IPSF meeting.
4. Serve as a judge to one of the student competition sessions at the IPSF meeting.
5. Introduce the keynote speaker at the IPSF annual meeting.
6. Call the annual business meeting to order.

Section 2. Secretary/Treasurer.

The Secretary/Treasurer will have the following duties:

1. Maintain an updated mailing list for use for all mailings. Revise the list yearly to add new registrants to the annual meeting and persons who express interest in appearing on the mailing list.
2. Maintain contact with commercial companies who have assisted in the past with financial support and who may wish to do so in the future. Letters of request for support shall be sent out the autumn of each year, with a letter of acknowledgment upon receipt of donation. Contributors shall be placed on the mailing list to ensure they will get notification of the meeting and a copy of the program. Ensure that the contributors are acknowledged in the program abstracts.
3. Maintain a record of receipts and disbursements. All bills and debts of SCAD are to be paid by the Secretary/Treasurer. The expenses related to the attendance of the Secretary/Treasurer at the annual meeting are to be paid by SCAD.
4. Present reports to the membership at annual meeting. Meeting agenda to be disseminated to the Directors before the annual meeting.
5. Act as the liaison with the U.S. Poultry & Egg Association to coordinate IPSF meeting arrangements and other activities associated with the conduct of the meeting as outlined in Appendix 1.
6. Coordinate with US Poultry & Egg Association (USPEA) and Southern Poultry Science Society (SPSS) to arrange coffee breaks and signage for the IPSF meeting.
7. Make arrangements for the keynote speaker for the IPSF meeting.
8. Prepare grading sheets (2-3 per speaker) for all competition presentations to be made by students, complete with titles and times of presentations. Student winners receive a cash award.
9. A copy of the scoring sheet to be used should be sent to each student in competition before the meeting so that they will be aware of the points assigned to each phase of the scoring sheet.
10. Arrange for persons to judge the presentations. This may be done prior to the meeting or at the meeting itself.
11. During the meeting, will oversee the judging, and with the assistance of the judges will tally scores and determine the ranking of the students.
12. Will present the awards at the end of the final oral/platform session.
13. Will e-mail the judging scores and comments to the students after the meeting for purposes of self-improvement.

Section 3. Directors.

The Directors will have the following duties:

1. Vote for the new SCAD president (and other offices as needed) at the annual business meeting.
2. Aid in moderating and judging during the IPSF meeting.
3. Aid in finding a relevant keynote speaker for the annual IPSF meeting.
4. Assess and vote for new amendments or changes to the constitution.

Article 4. Suggested Order of Business

President calls meeting to order.

Previous meeting minutes are approved by the Directors.

Financial reports reviewed.

Discuss old business.

Discuss new business.

New officer election by the Directors.

New president adjourns meeting.

Appendix 1.

Procedures and Responsibilities for the Submission of Abstracts and Program Development for the Annual IPSF meeting by the SCAD Secretary/Treasurer.

1. After the IPSF meeting in January, the Secretary/Treasurer works with SPSS to ensure that the collection site for abstract submission is in order and ready to be opened to the membership for the subsequent meeting.
2. In autumn, USPEA sends out a call for abstracts to all registrants of the preceding IPSF, giving the link for uploading abstracts and the deadline. The site remains accessible to the SPSS Executive Secretary and SCAD Secretary/Treasurer until the program is finished.
3. Immediately following the submission deadline, access to abstracts will be provided to the SPSS Executive Secretary and SCAD Secretary/Treasurer. Abstracts are reviewed for scientific merit (evidence of results, conclusions, etc.) but are not edited.
4. After abstracts are accepted, an email to the corresponding author indicating acceptance and a submission identification number will be provided.
5. The SPSS Executive Secretary and SCAD Secretary/Treasurer arranges the abstracts into a program, grouping similar topics to the extent possible and making sure that all student presentations are assigned appropriate times.
6. The SPSS Executive Secretary and SCAD Secretary/Treasurer proofs the program to ensure accuracy. When the program is deemed satisfactory, the abstract book will be made available online and printed for the IPSF meeting.

Bylaws approved on May 6, 2024

President of SCAD

Secretary/Treasurer of SCAD

Date: _____

Date: _____